



SADC PARLIAMENTARY FORUM

EMPLOYMENT OPPORTUNITY

CALL FOR APPLICATIONS FOR THE POSITION OF PROGRAMME MANAGER & COMMITTEE SECRETARY (FOOD, AGRICULTURE & NATURAL RESOURCES & CLIMATE JUSTICE GOVERNANCE)

1.0. THE POSITION

Kindly refer to attached Job Description.

2.0. CONTRACT PERIOD

This position is project-funded and hence the duration of the contract is 3 years, as aligned with the duration of the SADC PF SRHR Project. It is desired that the contract will be effective November 2023.

3.0. QUALIFYING MEMBER STATES

Please note that the officer can be from any SADC Member State but will be based at the duty station in Windhoek, Namibia. Preference will be given to candidates who are currently resident in Namibia and who, therefore, do not require relocation to the duty station in Windhoek, Namibia.

4.0. CLOSING DATE FOR APPLICATIONS

Applications must be received by Monday 20th November 2023. It is hoped that the position can be filled by 30th November 2023.

5.0. MODE OF APPLICATION

5.1. Applications must be addressed to the Secretary General as detailed below.

The Secretary General
SADC Parliamentary Forum
Private Bag 13361
Windhoek, Namibia

5.2. Applications must be submitted by email to the following address:

info@sadcpf.org

5.3. Applicants are to submit a motivation letter together with their CV and provide proof of experience.

6.0. The SADC-PF is an equal opportunity employer.

7.0. SADC PF reserves the right not to make any appointment following this advertisement.

8.0. Any queries should be directed to Mrs Yapoka Mungandi at ymungandi@sadcpf.org; cc: skauvee@sadcpf.org